

## Privacy Policy

Effective February 1, 2010

### Our Commitment To Privacy

Your privacy is important to us. To better protect your privacy we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, we make it available on our homepage and at every point where personally identifiable information may be requested.

### The Information We Collect

This notice applies to all information collected or submitted on any of our websites, including tinaforsyth.com, onlinebusinessmanager.com, certifiedobm.com, obmacademy.com, automateyourgrowth.com or any program specific web pages. On some pages, you can order products or services, make requests, and register to receive materials. The types of personal information collected at these pages are:

Name

Address

Email address

Phone number

Credit/Debit Card Information

On some pages, you can submit information about other people. For example, if you order a gift online and want it sent directly to the recipient, you will need to submit the recipient's address. In this circumstance, the types of personal information collected are:

Name

Address

Phone Number

### The Way We Use Information

We use the information you provide about yourself when placing an order only to complete that order. We do not share this information with outside parties except to the extent necessary to complete that order (ie: Sharing your mailing address with our fulfillment house to complete a shipment).

We use the information you provide about someone else when placing an order only to ship the product and to confirm delivery. We do not share this information with outside parties except to the extent necessary to complete that order.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

You can register with our website if you would like to receive our newsletter or updates on our new products and services. Information you submit on our website will not be used for this purpose unless you fill out the registration form.

We use non-identifying and aggregate information to better design our website and to share with advertisers. For example, we may tell an advertiser that X number of individuals visited a certain area on our website, or that Y number of men and Z number of women filled out our registration form, but we would not disclose anything that could be used to identify those individuals.

Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above without also providing you an opportunity to opt-out or otherwise prohibit such unrelated uses.

### **Our Commitment To Data Security**

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

Automate Your Growth, Inc. protects the security of your online transaction by using Infusionsoft which is PCI Compliant. This guarantees that your credit card information is encrypted as it's transmitted over the internet.

### **Our Commitment To Children's Privacy:**

Protecting the privacy of the very young is especially important. For that reason, we never collect or maintain information at our website from those we actually know are under 13, and no part of our website is structured to attract anyone under 13.

### **How You Can Access Or Correct Your Information**

You can access all your personally identifiable information that we collect online and maintain, to do so please call us at 1-877-576-2229 or send us an email at [team@automateyourgrowth.com](mailto:team@automateyourgrowth.com). We use this procedure to better safeguard your information.

You can correct factual errors in your personally identifiable information by sending us a request that credibly shows error.

To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access or making corrections.

### **How To Contact Us**

Should you have other questions or concerns about these privacy policies, please call us at 1-877-576-2229 or send us an email at [team@automateyourgrowth.com](mailto:team@automateyourgrowth.com)